



SOUTHWESTERN ONTARIO'S
TOP EMPLOYERS



Position Title:	Addictions Care Worker
Position Status:	Casual
Rate of Pay:	\$26.36 - \$27.34 hourly
Posting No.:	26-71
Posting Date:	April 15, 2026
Deadline to Apply:	April 22, 2026
Current Vacancy:	Yes

Position Summary

An integral member of Holmes House Withdrawal Management and Treatment Services, the Addiction Care worker assists clients through detoxification and initial stages of recovery from alcohol/chemical addictions. Responsibilities include: screening and assessing clients for suitability for admission; processing client admission as per policy; monitoring and attending to the needs/condition of clients, formulating and implementing discharge plans with clients and other duties that can include clerical and housekeeping duties.

Position Qualifications

- Post-secondary education in a relevant field of study e.g. Mental Health & Addictions, psychology, or a related discipline. Minimum 2 -year diploma/certificate in the social services field or equivalent combination of education and experience
- Non-Violent Crisis Intervention certificate
- Current BCLS Certificate Level C - Heart and Stroke;
- Valid Safe Food Handling Certificate;
- Demonstrated ability to work with clients who live with multiple challenges related to marginalization, mental illness, substance use, poverty, homelessness, and trauma
- Possess the skill and confidence to deal with persons in crisis situations.
- Possess the ability to maintain client and statistical data and to participate in research and other projects related to the development of programs for individuals with serious drug/alcohol related problems.
- Current knowledge of the addictions field
- Current knowledge of substance withdrawal, mental health, and pharmacology.
- Extensive knowledge of community resources, service & support programs, and barriers clients face in accessing same
- Assess individuals' strengths, needs, abilities and preferences
- Identify risk factors related to individual and staff safety as well as relapse
- Ensure admission and discharge procedures, including search of clothing/belongings, are carried out according to established procedures and policies.
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- Control and monitor entry of residents and visitor
- Conduct house and client checks according to established policy on all shifts.
- Report resident disciplinary problems to the Supervisor.
- Ensure all documentation and data entry is complete.
- Document resident's progress in the resident file at least once each shift in order to maintain continuity and consistency of care between shifts.
- Keep all documentation, including client flow sheets and resident cards, up to date throughout shift.
- Ensure that meals are prepared according to pre-planned menus.
- Ensure that housekeeping activities are carried out and to check that these have been properly completed when done by residents.
- Working knowledge of a variety of treatment, intervention, and support strategies
- Identify problems in occupational, health or fire safety and report these to the Supervisor.
- Have a good working knowledge of all Detox policies and procedures
- Participate in any staff training recommended by the Supervisor.

- Help develop a spirit of cooperation conducive to effective team work.
- Perform such other duties and responsibilities assigned by the Supervisor or Program Manager.
- Following safe working conditions and practices in respective areas of responsibility.
- Carrying out duties in a way that embodies the mission and values of the Norfolk General Hospital Working cooperatively with fellow employees, supervisors, and departments toward the achievement of the Hospital's overall goals and objectives.
- Excellent communication skills both written and verbal;
- Ability to work effectively as a part of a multi-disciplinary team;
- Excellent organizational, problem solving, and critical thinking skills;
- Excellent attendance record;
- Ability to meet physical demands of the position including lifting, carrying and bending, as required;
- Preference will be given to applicants with experience working in the addictions field;

Hours of Work

- Must be able to work shifts – days and nights, weekends and holidays as required.

About Us

Located in Simcoe, Ontario, Norfolk General Hospital provides exceptional healthcare to a municipality of approximately 69,000 people. Our area of focus provides a continuum of service throughout the life span of the people we serve including Emergency, Critical Care, Obstetrics, Pediatrics, Medicine, Surgery, and Complex Continuing Care. Employing approximately 550 highly skilled and dedicated employees, Norfolk General Hospital continues to be a full service 106-bed hospital with round the clock on-call coverage of Specialists in Surgery, Anesthesia, Internal Medicine, and Obstetrics, as well as on-site 24 hour per day medical coverage.

Simcoe is less than one hour away from most major centers, including Hamilton and London, and only 90 minutes from the Greater Toronto Area. Situated in Norfolk County (Ontario's South Coast), Simcoe is not far from Lake Erie and the 88 miles of shoreline that includes long stretches of sandy beach.

How to Apply:

Interested applicants must submit an updated resume to the Human Resources Department by e-mailing nghr@ngh.on.ca referring to the above posting number by 1600 hours on **April 22, 2026**

In order to ensure equal opportunities during the recruitment and selection process, Norfolk General Hospital and Norfolk Hospital Nursing Home provides accommodations for applicants with disabilities, upon request.

Norfolk General Hospital and Norfolk Hospital Nursing Home thanks all applicants for their interest. Please note that only those applicants selected for an interview will be contacted. Please note NGH & NHH do not use AI to aide in the recruitment process.