



Electrical Apprentice

The Ontario First Nations Technical Services Corporation (OFNTSC) is a nonprofit organization that provides technical advisory services, training, and capacity development to First Nations communities in Ontario. By offering a wide range of specialized services and expertise, OFNTSC helps to enhance the quality of life, promote technical self-sufficiency, and foster economic growth within these communities.

We are seeking a highly motivated and skilled Electrical Apprentice to join our team at OFNTSC. Under the guidance of the HUB Manager, the Electrical Apprentice will play a crucial role in assisting a journeyman electrician, installing conduit and wire, updating work logs and client accounts, and performing other administrative duties. This position requires strong analytical and troubleshooting skills, problem-solving skills, and a willingness to learn.

These tasks must be executed in alignment with the culture and values of OFNTSC while maintaining strict confidentiality.

Responsibilities:

- Learning from the journeyman electrician and completing all assigned duties.
- Assist a journeyman electrician and follow instructions
- Come prepared to a worksite, carry and deliver any materials needed
- Use measuring equipment and hand tools to perform work
- Demonstrate a commitment to safety in the workplace and on the job site
- Install conduit and wire
- Install fixtures and devices for industrial applications and systems
- Building and wiring of electrical control panels
- Identifying, analyzing, troubleshooting, and assisting with repairs of equipment and electrical faults.
- Interpreting blueprints and schematics.
- Updating work logs, and client accounts, and handling other administrative duties.
- Ordering replacement parts and equipment as needed.
- Completing electrical installations and carrying out various maintenance duties.
- Working irregular hours and overtime when required.
- Communicating with clients in a professional, courteous manner at all times.
- Collaborating with construction workers, plumbers, and OFNTSC staff.
- Determination to learn and grow
- Maintain relationships and partnerships with the various First Nation communities, stakeholders, and federal and provincial agencies.
- Understand the procedures and protocols in dealing with First Nation communities, government bureaucracies, and agencies.
- Effectively manage work time to prioritize and take the initiative.



- Traveling out to various public and private spaces to assist the Industrial Maintenance Electrician.
- Assist with audits and inspections, respond to findings, participate in inspections, and make recommendations to assigned facilities.
- Utilize Microsoft Office database functions, maintenance programs, and SCADA (Supervisory Control and Data Acquisition) systems.

Qualifications:

- High School Diploma/ College Diploma or Certificate
- Sensitivity to the unique needs of First Nations peoples.
- A relevant license and certification.
- Practical experience working with systems and equipment.
- Strong analytical, troubleshooting, and problem-solving skills.
- A willingness to learn and work overtime when required.

Conditions:

- Maintain schooling requirements
- Practical experience working with systems and equipment.
- Strong analytical, troubleshooting, and problem-solving skills.
- A willingness to learn and work overtime when required.
- Extensive travel required through the province of Ontario.
- Reliable and insured vehicle and a valid Class G Ontario driver's license.

*Preference will be given to qualified First Nations applicants for any employment opportunities, following the Ontario Human Rights Code.

Come join our growing
organization!

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Abi wiijii'en ndo
wiiji-nakiindwin myaajiiging

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Taskwatia'táhrhahs ne onkwentióhkwa
né:ne iotehiahróntie!

At OFNTSC, we value diversity, equity and inclusion and strive to create a safe, respectful workplace. In accordance with OFNTSC's Accessibility Policy, the *Ontario Human Rights Code*, and the *Accessibility for Ontarians with Disabilities Act*, candidates may make a confidential request for accommodations during the recruitment and selection process. For a confidential inquiry or to request an accommodation during any phase of the recruitment and selection process, please contact Human Resources at humanresources@ofntsc.org, or by calling 1-226-493-0225.





APPLY HERE

If you are passionate about supporting First Nations communities and possess the necessary skills and qualifications, please submit your resume and a cover letter outlining your suitability for the position. Please upload your documents and label as **[LastName_FirstName_Electrical Apprentice]**.

We thank all applicants, however, only those receiving an interview will be contacted.

