

HEAD OFFICE

50 Generations Drive, Unit 227 & 228
P. O. Box 20
Ohsweken, ON NOA 1M0



PROGRAM CENTRE

274 Colborne Street,
Brantford, ON N3T 2H5

Job Title: Maintenance & Janitorial Worker
Employer: Gihekdagye Friendship Centre (BRISC)
Location: 274 Colborne St. Brantford, ON
Employment Type: Full-Time (Contract)

About Us

The Gihekdagye Friendship Centre (BRISC) provides culturally based programs and services to support Indigenous individuals and families in Brantford and the surrounding areas. We are looking for a reliable and motivated individual to join our team as a Maintenance & Janitorial Worker.

Position Summary

The Maintenance & Janitorial Worker is responsible for the day-to-day upkeep of the Centre, ensuring that facilities remain safe, clean, and welcoming. This includes cleaning, light maintenance, and supporting program and event needs.

Key Responsibilities

- Clean and sanitize offices, washrooms, kitchen, and common spaces daily.
- Empty garbage and recycling bins and ensure proper disposal.
- Sweep, mop, vacuum, and dust as required.
- Carry out minor maintenance such as changing light bulbs or small repairs.
- Monitor cleaning supplies and notify supervisor when restocking is needed.
- Assist with seasonal outdoor tasks (snow shoveling, salting, basic lawn care).
- Provide support for setup and cleanup during programs and events.
- Follow all health and safety practices, including safe handling of cleaning materials.
- Report facility issues or hazards to the Operations Manager promptly.

Qualifications

- Eligible to participate in employment programs (EI eligibility may apply).
- Previous janitorial or maintenance experience is an asset.
- Ability to work independently and manage tasks with minimal supervision.
- Physically able to perform cleaning and maintenance duties (lifting up to 30 lbs).
- Reliable, punctual, and detail oriented.

Working Conditions

- Full-time, 40 hours per week.
- Some evenings or weekends may be required for community events.



BRISC
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INDIGENOUS SUPPORT CENTRE

Telephone: 519-304-7400 ***Website: www.brisccfc.org *email: info@briscfc.org

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Compensation

- Hourly wage based on experience and program funding.
- Contract position with potential for extension.



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