



GRAND RIVER EMPLOYMENT & TRAINING INC.

"Opening Doors to Our People"

PARTICIPANT REPORT

EMPLOYER NAME:

PARTICIPANT NAME: McKenzie S. Henhawk-General ETC:

1. What is your job title and have you reviewed your job description?

Outreach Support. Yes, I have Reviewed my job description.

1. Who are you working with? (Team, department) How many people?

I am working along side the Communications Team! there are currently 4 people as of right now.

1. What activities are you performing?

- helping manage the GREAT Job board
- taking care if the success stories for GREAT and OSTTC
- looking after and packing promo
- helping and dabble in making advertising for upcoming events (Right now I am taking care of the Job Fair Registrations for this September along what making the flyers!)
- helping set up and tear down at events and also helping fill in at said events of we are short on staff.
- I am also starting to help Biz with social media content
- picking up on any other tasks that the rest of my team may not have time for.

1. What are your challenges with your duties? And what are your strengths? (possible accommodations needed)

I have a hard time reading big blocks of texts but that doesn't happen too often so I usually try to use text to speech.

One of my strengths is that I am a hard worker who follows through with my tasks and gets things done on time.

Another strength of mine is the thirst for knowledge, I enjoy learning new skills and information.

1. How do you see these new skills going forward?

I have been learning a lot from Sam and Biz over these last couple months that I can see using for my small business Strawbaby's Bakery or any other job I may come across after this TOJ placement!

1. What training have you been through? (formal or informal)

During this placement it has mainly been the health and safety, along with the disability modules.

1. Were you given health and safety training upon the start of your placement?

I was able to do it during my first placement here through the Employment Readiness Program!

but last week I was able to do more modules on disabilities.

1. What method does your employer use to provide paystubs? Have you reviewed your deductions? Can you provide at our monitor meeting?

I am having a hard time getting a whole of them, it's something I don't understand at the moment

For Final Monitor:

1. Is your employer willing to hire you after you after completion or will they be able to give you a reference?

1. How has this placement helped you define your career goal?

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