The MISSISSAUGAS OF THE CREDIT FIRST NATION

is accepting applications for the **Full** **Time Contract** position of

**“Community Resource Coordinator**”

Closing Date: July 17, 2025, at 12:00pm

**Job Summary:**

1. The Community Resource Coordinator is responsible for developing and facilitating culturally based groups and other programs to foster empowerment and self-esteem, direct support to individuals and families as needed and developing and assisting with youth programs as needed.
2. The Community Resource Coordinator is responsible for implementing the Brighter Futures funding allocation by:

* Providing opportunities to improve mental wellness services and develop community-based programs;
* Providing information to the community on the knowledge and skills necessary to effectively contribute to their wellness and healthy development;
* Supporting community development and provide opportunity for the community to find their own solutions to the wellness needs of children, youth, family and community;
* Ensuring integrated and coordinated care for children, youth and families by coordinating human sectors (health, social services, justice, education, employment, etc.).

# QUALIFICATIONS

# Education and Experience

* Will possess a College diploma in Social Services or related field
* Two years’ experience working in a First Nation community

# Knowledge

* Knowledge of MCFN culture and social structure
* Familiarity with traditional approaches to helping
* Familiarity with MCFN social and health services principles, policy and other service resources
* Knowledge of community development and of the range of methods and techniques that are employed in primary prevention

# Skills/Abilities

* Ability to work cooperatively with other staff and management
* Ability to relate effectively to community members
* Ability to effectively interpret community needs and deliver a variety of primary prevention services in the social and health support areas

# Other Requirements

* CPR/First Aid certification;
* Must have a satisfactory result from a Criminal Record Check including a vulnerable sector check;
* Class “G” Drivers license and willingness to upgrade to Class “F”;
* Safe Food Handler’s certificate or the willingness to obtain as soon as possible;

# Assets

* Mental Health First Aid Certificate
* SafeTALK or ASIST Training

# Contract until December 2025

Please submit your cover letter, resume, proof of educational qualifications and three current references to:

The Mississaugas of the Credit First Nation

**Attention: Personnel Committee**

2789 Mississauga Road

Hagersville, ON

N0A 1H0

Applications will also be accepted by fax at 905-768-1225 or via email listed below.

A detailed job description is available at the MCFN Admin Building or by email at [HR.Clerk@mncfn.ca](mailto:HR.Manager@mncfn.ca)

Preference will be given to Indigenous applicants. Self-Identification is encouraged.

**Miigwech to all who apply, only those candidates selected for an interview will be contacted.**