



Kayanase Operations Manager One (1) Full Time Position Available Salary Range: 71,900-100,700

Grand River Employment and Training Inc. (GRETI) is seeking a professional and hands-on Kayanase Operations Manager. The Kayanase Operations Manager will effectively and efficiently manage the development and direction of Kayanase to drive the growth of revenue, technical productivity and promote high-quality customer satisfaction while building relationships and ensuring the integration of strategic plans with company operations.

The Kayanase Operations Manager shall possess the following skills: Passion for the environment, analytical thinking, attention to detail. Cultural agility, effective communication and attention to detail. In addition to these skills, you must possess the following qualifications:

Qualifications:

-  Degree/Diploma in Administration or Business or in a related discipline
-  Five (5) to ten (10) years of experience working at a management level

If you have desire to be apart of the improving habitat conditions & overall health & wellbeing of mother earth, tell us who you are by submitting the following:

1. Cover letter stating how you meet the demands of this position
2. Up to Date Resume highlighting your qualifications, and
3. Three (3) work related references (letters not required)

Please submit a covering letter and resume that demonstrates how you meet the requirements, GRETI cannot make assumptions about your education and experience. We thank all those who apply.

GRETI offers a competitive wage, group benefits and pension for full time employees, three (3) weeks' vacation to start, along with other non-required benefits

Applications must be submitted to: Human Resources, P.O. Box 69, 16 Sunrise Court, Ohsweken, Ontario N0A 1M0

Applications may also be faxed and emailed to (Fax) (519) 445-4777 or kristen@gretisn.org until 4:00 PM on Friday September 18, 2026. Late applications will not be considered.

GRETI is committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you are contacted by GRETI regarding a job opportunity, please advise if you have any restrictions that need to be accommodated. All information received in relation to accommodation will be



kept confidential. Based on the need to provide professional services, only those applicants meeting the minimum qualifications will be contacted for an interview.

Job Title:	Kayanase Operations Manager
Location:	Kayanase Greenhouse
Reports To:	Executive Director, GRETI INC.

A. PURPOSE:

The Kayanase Operations Manager is responsible for planning, organizing, directing, and evaluating the business of Kayanase. The Kayanase Operations Manager is responsible for the strategic direction and overall leadership of Ecological Restoration Services and Greenhouse Operations.

This role is to effectively and efficiently manage the development and direction of Kayanase to drive the growth of revenue, technical productivity and promote high quality customer satisfaction while building relationships and ensuring the integration of strategic plans with company operations.

The Kayanase Operations Manager is directly responsible for the health and performance of the organization, the success of its operations, and strategic planning for generating business of Kayanase.

The Kayanase Operations Manager will focus on the ongoing improvement of the organization business model to ensure maximum productivity and revenue. The Kayanase Operations Manager will establish key long-term relationships with business partners that enhance the organization's profitability and market position. This individual will also provide financial leadership by managing budgets and monitoring long-term strategic fiscal plans.

B. CORE COMPETENCIES:

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|-------------------------------|---------------------------|
| ✚ Passion for the Environment | ✚ Thoroughness |
| ✚ Relationship Building | ✚ Open Listening |
| ✚ Cultural Agility | ✚ Effective Communication |
| ✚ Analytical Thinking | ✚ Attention to Detail |
| ✚ Innovative | ✚ Professionalism |

C. QUALIFICATIONS:

The Kayanase Operations Manager shall possess Degree/Diploma in Administration or Business or in a related discipline, with Five (5) to ten (10) years experience working at a management level.

Knowledge

- ✚ Demonstrated knowledge of & interest in ecology, horticulture, contracts & technical writing
- ✚ Experience in &/or familiarity with ecological restoration, construction management, &/or greenhouse operations.



Skills

- ✚ Abilities in project planning, development evaluation & management
- ✚ Knowledge of & interest in ecology, horticulture, contracts & technical writing
- ✚ Effective Communication

FOR A COMPLETE COPY OF THE JOB DESCRIPTION, PLEASE CONTACT HUMAN RESOURCES at kristen@gretisn.org, please allow 24 hours for a return e-mail or call (519) 445-2222 ext. 3113.

We use artificial intelligence tools to support the screening, assessment, and selection of applicants in our GRETI hiring process. These tools assist our team and do not replace human decision-making.