



Hamilton Regional Indian Centre Employment Opportunity *Closing: Posted until filled*

The Hamilton Regional Indian Centre is currently accepting applications to fill a vacancy in the position of **Shelter Intervention Navigator**.

The Hamilton Regional Indian Centre (HRIC) is a large Indigenous not for profit organization. We are culturally based and committed to driving positive change for the community. As a staff member of HRIC you will have opportunity for professional growth, access to Elders and Traditional Knowledge Keepers and a generous benefit package. We strive to uphold pre-colonial management and policy structure, while being supportive and maintaining a positive work atmosphere.

The Shelter Intervention Navigator, under the direction of the Executive Director or Designate, aligns with a case workers role and responsibilities with an emphasis on individual empowerment, community integration, social inclusion, and cultural connection. The Shelter Intervention Navigator works with individuals and families to assist in the navigation of systems in order to access supports, navigate through processes and documentation in securing and maintaining safe and stable housing, and to walk alongside them on their path to reclaiming their Indigenous identity through cultural immersion.

QUALIFICATIONS:

- Post-secondary certificate/diploma in Social Service, Indigenous Studies or a combination of equivalent and relevant education and/or experience, skills, and abilities as determined by the Executive Director;
- Experience working within an Indigenous organization is an asset;
- Comprehensive knowledge of the homelessness serving system;
- Experience using professional case management practices;
- Demonstrated ability to work collaboratively in a community and with a team of service providers;
- Strong knowledge and awareness of Indigenous culture and history;
- Knowledge of Indigenous and non-Indigenous community supports and services;
- Strong understanding and appreciation of how safe affordable housing contributes to quality of life;
- Non-Violent Crisis Intervention Training and experience is an asset;
- First Aid/CPR certification or be willing to be certified;
- Skilled in use of Microsoft Office/365 applications and other databases;
- High flexibility with strong interpersonal skills that allow one to work effectively in a diverse environment;
- Valid driver's licence with clear driving record is an asset: and,
- Satisfactory Criminal Record Check with Vulnerable Sector Search.

HOURS OF OPERATION: Monday to Friday 8am to 8pm (8-hour shift within these hours of operation), occasional evenings/weekends

SALARY RANGE: \$51,345.00-\$57,050.00 per annum



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The HRIC is a highly flexible organization offering additional compensation in accordance with current policies. This includes 7 paid personal emergency days, 5 paid cultural days, 4 paid holidays beyond mandatory Employment Standards, paid vacation, paid shutdown over the winter holiday week, and health benefits. HRIC employee group benefits program has mandatory enrollment for full time permanent employees; employees will be eligible to enroll upon the successful completion of their (3) three-month probationary period.

HRIC is committed to providing a barrier-free work environment in concert with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, HRIC will make accommodations available to applicants with disabilities upon request during the recruitment process.

HRIC strives to ensure that its employment practices are free from direct and indirect discrimination and is committed to upholding the human rights of those participating in the hiring process. In pursuit of this commitment, HRIC will not condone or tolerate any acts of discrimination or harassment under any of the grounds protected under human rights legislation. This commitment extends to the hiring process and throughout the course of employment.

Since this position is engaged primarily in serving the interests of Indigenous people of Turtle Island, HRIC shall give preference to Indigenous people of Turtle Island who possess the requisite skill sets and experience.

HRIC does not currently use Artificial Intelligence (AI) in the screening of applications.

Please submit a cover letter, resume, 3 references to jobs@hric.ca or in an envelope marked **CONFIDENTIAL** to:

Human Resources
Hamilton Regional Indian Centre
34 Ottawa Street North, Hamilton, Ontario L8H 3Y7
FAX: 905-548-0024