



ONTARIO FIRST NATIONS
TECHNICAL SERVICES
CORPORATION



Head Office
78 First Line Road - Unit 202, Box 8
New Credit Commercial Plaza
Hagersville, ON N0A 1H0
(905) 768-3399

Brantford Service Centre
195 Henry Street - Building #4, Unit #3
Brantford, ON N3S 5C9
(226) 493-0225

Thunder Bay Service Centre
1159 Alloy Drive - Suite 202
Thunder Bay, ON P7B 6M8
(807) 623-9595

Atikameksheng Anishnawbek
609 Gabode Drive
Naughton, ON P0M 2M0



info@ofntsc.org



ofntsc.org

Infrastructure Specialist

The Ontario First Nations Technical Services Corporation (OFNTSC) is a nonprofit organization that provides technical advisory services, training, and capacity development to First Nations communities in Ontario. By offering a wide range of specialized services and expertise, OFNTSC helps to enhance the quality of life, promote technical self-sufficiency, and foster economic growth within these communities.

We are seeking a highly motivated and skilled Infrastructure Specialist to join our team at OFNTSC. Under the guidance of the Infrastructure Supervisor, the Infrastructure Specialist will play a crucial role in conducting inspections and reviews of new housing, assist and advise clients, and provide First Nation communities with the skills and expertise necessary to manage technical training. This position requires one to two years of related experience, training and/or working knowledge of the Ontario or National Building Code.

These tasks must be executed in alignment with the culture and values of OFNTSC while maintaining strict confidentiality.

Responsibilities:

- Conduct inspections for CMHC First Nation Housing Programs that include Section 95, Residential Rehabilitation Assistance Program (RRAP), Physical Condition Reporting (PCR), and Code Compliance Inspections utilizing the OBC and NBC and other applicable codes.
- Conduct inspections on new housing at five (5) required stages of construction.
- Conduct reviews of house floor plans to ensure compliance with code requirements.
- Assist and advise clients on other advisory services available from OFNTSC such as housing, training, fire protection, and environmental.
- Assist and advise Unaffiliated First Nations with required reporting by Indigenous Service Canada (ISC)
- Assist and advise clients in all activities related to the annual or periodic inspections of community facilities and understand the terminology used in carrying out the Extended Asset Condition Reporting System (E-ACRS).
- Provide support and advice on the First Nations National Reporting Guide (FNNRG), contract management and administration, research, and advice on new technology and methods of construction and capacity development.
- Conduct inspection and conditional assessment services.



- Liaise with the Senior O&M Advisor, when required, in the Brantford office.
- Maintain relationships and partnerships with the various communities, stakeholders, and federal and provincial agencies.
- Understand the procedures and protocols in dealing with First Nation communities, government bureaucracies, and agencies.
- Prepare and maintain a project schedule and project budget.
- Provide First Nation communities with the skills and expertise necessary to manage technical training.
- Provide “hands-on” field experience.
- Maintain records and evaluations for First Nation clients.

Qualifications:

- College Diploma in Civil Engineering or Architectural Technology/Technician or other related specialties;
- 1-2 years of related experience;
- Training and/or working knowledge of the Ontario or National Building Code (training may be provided for individuals meeting the educational requirements to get Building Code Qualified through the Ontario Building Officials Association (OBOA));
- Construction Experience is considered an asset;
- Must be willing to obtain a Government of Canada Security Clearance;
- Training and/or extensive knowledge in the area of Building Science is considered an asset.
- Candidate has successfully passed the following Ministry of Municipal Affairs Building Code Examinations: House 2012, General Legal/Process 2012, Plumbing – House 2012, HVAC – House 2012.
- Candidate must be willing to participate in additional Building Code Training and challenge additional MMAH examinations.

Conditions:

- Out-of-town traveling is required through the province of Ontario.
- Reliable, insured vehicle and Valid Class G Ontario driver’s license.

*Priority will be given to First Nations applicants who meet the mandatory requirements.

At OFNTSC, we value diversity, equity and inclusion and strive to create a safe, respectful workplace. In accordance with OFNTSC’s Accessibility Policy, the *Ontario Human Rights Code*, and the *Accessibility for Ontarians with Disabilities Act*, candidates may make a confidential request for accommodations during the recruitment and selection process. For a confidential inquiry or to request an accommodation during any phase of the recruitment and selection process, please contact Human Resources at humanresources@ofntsc.org, or by calling 1-226-493-0225.

Come join our growing
organization!

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Abi wiji’i’en ndo



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Taskwatia'táhrhahs ne onkwentióhkwa
né:ne iotehiahróntie!

In efforts to promote the safety, security, and well-being of staff members, communities, and people we come into contact with, the OFNTSC Human Resources department will be giving preference to applicants who have proof of two full doses of a Health Canada-approved COVID-19 vaccination.



APPLY HERE

If you are passionate about supporting First Nations communities and possess the necessary skills and qualifications, please submit your resume and a cover letter outlining your suitability for the position. Please upload your documents and label as **[LastName_FirstName_Infrastructure Specialist]**.

We thank all applicants, however, only those receiving an interview will be contacted.

