



Haldimand-Norfolk

REACH

*supporting children, families, communities*

**Early Learning & Care Unit  
School-Age Program  
CHILD CARE PROGRAM LEADER**

**Ref. #2025-26**

*Part-time, Permanent, Hourly*

*-program runs September to June*

*-Simcoe & Waterford locations (2 positions)*

*-minimum of 25 & maximum of 35 hours per week during the school year*

*-day shifts including morning & afternoons from 7:00am-9:00am & 2:00pm-6:00pm, Monday – Friday*

**Salary:** Band U, Year 2: \$19.78 (+\$7.31)\* - \$22.25 (+\$7.31)\* - \$24.73 (+\$7.31)\*

*\*(Rates in bracket include the Wage Subsidy, Wage Enhancement, and Canada-Wide Early Learning & Child Care grants that are applied to the base hourly rates as per funder guidelines, for eligible individuals).*

**Benefits:** *as per Full-time/Part-time, Permanent, Hourly column of the Staff Association Cooperative Agreement, Article 12(a)*

**Responsibilities:**

To provide leadership to the School-Age Program by ensuring the day-to-day operations of the Before & After Program by ensuring all of the requirements laid out in the Child Care & Early Years Act 2014 (CCEYA).

Implementing the program statement and maintaining cooperative links with parents, school principal and community professionals and the School-Age team.

**Qualifications:**

- Early Childhood Education Diploma (registration with the College of Early Childhood Educators in good standing), Social Services, or related field diploma
- Experience leading children's activities
- Ability to work independently and within a team environment
- A minimum of one year experience preferred
- Current certification in First Aid/CPR-C Certificate
- Verification of the required immunizations/immunity, as required by the local Medical Officer of Health
- Vulnerable Sector Record Check (includes Criminal Record & Judicial Matters Check) and Children's Aid Society Declaration/Release
- Possession of a valid driver's licence, \$2 million vehicle liability insurance, clear Driver Abstract and use of a vehicle.

Applicants are welcome to email the Early Learning & Care Manager, Jackie Forbes, [jforbes@hnreach.on.ca](mailto:jforbes@hnreach.on.ca) for more information about hourly wage top-ups, benefit package and career growth opportunities, or to find out more about working at H-N REACH.

Please submit a cover letter (citing the reference # above) & resume by email to [jobs@hnreach.on.ca](mailto:jobs@hnreach.on.ca) by July 4<sup>th</sup>, 2025 to:

Lynn Tessaro, Human Resources Manager

**Haldimand-Norfolk REACH**

101A Nanticoke Creek Parkway, Townsend, ON, N0A 1S0

**Website:** [www.hnreach.on.ca](http://www.hnreach.on.ca)

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Join the REACH team to make a meaningful difference  
in people's lives every day!