



EMPLOYMENT OPPORTUNITY

The Salvation Army

Ontario Great Lakes Division

Giving Hope Today

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Job Title:	Second Cook	Competition #:	N/A
Department:	Social Services	Position Type:	Part time
Salary Range:	\$14.28 per hour	Date posted:	October 1, 2018
Location:	Brantford Booth Centre	Posting Expires:	October 15, 2018
Applications Accepted By			
Fax: 519-753-3698			
or			
E-mail: katherine_cookson@can.salvationarmy.org			
Attention: Katherine Cookson, Administrative Assistant			
Please no phone calls.			

Mail:
Brantford Booth Centre
Attention: Katherine Cookson, Administrative Assistant
187 Dalhousie St
Brantford, ON
N3T 2J6

Job Description

The Booth Centre is a 38 bed emergency men's hostel and Correctional Residence Facility, offering room and board to men who requires emergency housing and those that are on federal release programs. It is a 24 hour operation.

RESPONSIBILITIES:

Maintain food preparation and service, in accordance with the approved monthly menu.
 Assist in the preparation and serving of all menu items; assist in the preparation for special luncheons, etc., as necessary to accommodate visits, etc.
 Produce balanced meals economically by using all food donations; ensure that food waste is kept to a minimum.
 Maintain the highest level of hygiene and cleanliness while performing all duties.
 Ensure the kitchen, pantry, and the walk-in freezer/fridge are maintained in a clean and organized manner at all times.
 Ensure that proper safety precautions and hygiene standards are followed, including Universal Precautions; compliance with all Health and Safety requirement.
 Must have working knowledge of all equipment, their function and operations.
 Assist the Head Cook with kitchen duties, i.e. checking and putting away food orders on arrival from suppliers, with the inventory of all provisions and utensils, dishes, etc.
 Assist the Kitchen Helper with all cleaning duties as needed.
 Make bag lunch meals in accordance with policy and procedure.
 Prepare evening snacks for residents including those with any special dietary requirements.
 Complete any necessary preparations for the following day.
 Treat all clients with respect and dignity at all times.
 Perform any other position related duties as assigned by your supervisor.

QUALIFICATIONS:

College diploma or Certificate of Food Management/Preparation, and/or a combination of education and life-related experience in the field of food preparation.
 Understand the mission and purpose of the Salvation Army Brantford Booth Centre.
 Excellent oral and written communication skills and effective interpersonal skills.
 Maturity and ability to exercise sound judgment.
 Possess/willing to obtain current First Aid, CPR, Non-Violent Crisis Intervention and Food Safety certificates.
 Ability to lift/carry loads up to forty pounds.
 Provide an original copy of a Criminal Records Check (CRC) with vulnerable sector screening secured through either the national Canadian Police Information Centre or through a local police detachment; Note: A satisfactory criminal background check is required.
 Support for and an understanding of the mission and purpose of The Salvation Army in Canada.
 NOTE: Alternative combinations of education and experience may be considered

This is a part time permanent position based on 15 hours per week.
 Work schedule is Saturday and Sunday 8:30am to 4:30pm.

Start Date: ASAP

This is a unionized position.

Interested applicants must respond in writing with a cover letter and resume
We thank all applicants, however, only those candidates to be interviewed will be contacted.

The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements. Internal Applicants, please advise Department Heads of your intentions prior to submitting your application.

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. Each position contributes to the mission of The Salvation Army.