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P.O. BOX 5000

OHSWEKEN, ONTARIO

N0A 1M0

**ĒGQYENA:WA'S (I WILL HELP YOU) WORKER
ADMINISTRATION, HEALTH SERVICES
(FULL TIME)**

Applications will be received by Grand River Employment & Training (GREAT) up until 4:00 p.m., **Wednesday, July 18, 2018**, for two (2) full time Ēggyena:wa's Workers with Administration, Health Services, Six Nations Elected Council. Employment Application Forms and Job Descriptions are available on the www.greatsn.com website. Online applications accepted through recruitment@sixnations.ca. **NO LATE APPLICATIONS ACCEPTED.**

JOB SUMMARY: Under the direction and supervision of the Team Manager – Mental Health and Addictions the Ēggyena:wa's Worker shall be responsible for making connections, building relationships, providing assistance and supporting individuals who have addictions and concurrent disorders within policies and procedures established by Six Nations Elected Council.

SALARY: To Be Determined

BASIC QUALIFICATIONS:

- University degree in Social Work, Psychology, or related health discipline OR;
- College diploma in Social Work or related health discipline;
- Knowledge of and demonstrated experience working with individuals with addictions and concurrent disorders;
- Strong interpersonal skills, ability to develop trust with clients;
- Valid Ontario "G" driver's license and vehicle;
- Willing to work within the framework of the Haudenosaunee Wellness Model.

SUBMISSION PROCEDURE: (Choose one method ONLY):

Method #1:

1. Printed, filled in and authorized Six Nations Elected Council Application for Employment Form.
2. Covering letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume – resume must clearly show that you meet the Basic Qualifications of this position as stipulated above.
4. A photocopy of your education diploma/degree/certificate or transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

Ēggyena:wa's Worker – Full Time
c/o Reception Desk
Grand River Employment & Training (GREAT)
P.O. Box 69
Ohsweken, Ontario N0A 1M0

OR

Method #2:

1. Printed, filled in and authorized Six Nations Elected Council Application for Employment Form.
2. Covering letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume – resume must clearly show that you meet the Basic Qualifications of this position as stipulated above.
4. A photocopy of your education diploma/degree/certificate or transcript.
5. Scan and email all documents listed above to recruitment@sixnations.ca.

SIX NATIONS ELECTED COUNCIL IS AN EQUAL OPPORTUNITY EMPLOYER AND WILL SEEK TO ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES IN A MANNER THAT MOST RESPECTS THEIR DIGNITY. ALL CANDIDATES ARE ENCOURAGED TO APPLY; APPLICANTS FROM SIX NATIONS AND OTHER FIRST NATIONS WILL BE GIVEN PREFERENCE TO DELIVER PROGRAMS AND SERVICES IN A FIRST NATIONS COMMUNITY. BASED ON THE NEED TO PROVIDE QUALIFIED PROFESSIONAL SERVICES, ONLY THOSE APPLICANTS MEETING THE MINIMUM REQUIREMENTS WILL BE INVITED FOR AN INTERVIEW.



POSITION DESCRIPTION – HEALTH SERVICES

POSITION TITLE: Eḡoyena:wa's (I will help you) Worker

REPORTING RELATIONSHIP:

Reports to and works under the direction and supervision of Team Manager - Mental Health & Addictions, a program of the Six Nations Elected Council.

PURPOSE & SCOPE OF THE POSITION:

To make connections, build relationships, provide assistance and support individuals who have addictions and concurrent disorders presenting to Brantford General Hospital's emergency department. The service will be provided to both Indigenous and non-Indigenous clients and will be performed using a strength-based, trauma-informed approach.

KEY DUTIES & RESPONSIBILITIES:

1. Technical Functions:

- Employs appropriate skills in the delivery of service to clients including: therapeutic relationship building; trauma informed care; strength-based approach, screening for substance abuse; mental health status exam; risk assessment; and needs assessment to determine service needs.
- Employs appropriate mental health skills including assessment, problem solving and clear communication and de-escalation techniques.

2. Communications Functions:

- Involves appropriate health team members in the delivery of culturally safe and appropriate health care as identified by client need and consent.
- Develops and maintains strong working relationships with Brant Community Healthcare System (BCHS) services and other relevant community organizations to improve access to community addictions and concurrent disorders supports.
- Works with BCHS to develop identification, assessment and referral processes to connect individuals with the most appropriate level of service in the community.
- Advocates for optimum client health as requested, including but not limited to: shelter, finance, food, education etc.
- Leverages a close working relationship with appropriate community organizations to address client need(s).
- Provides client and family education in relation to relevant health needs.
- Advocates compliance to prescribed treatment for optimum outcomes.
- Attends staff and program meetings as required.
- Attends training and professional development as required.

With External Agencies

Represents and promotes Six Nations interests relative to Health Services, maintains awareness of legislative policy and program changes; seeks to develop sound, professional working relationships.

With the Public

Represents and promotes the health service interests of Six Nations; works in a courteous, cooperative, positive proactive manner.

KNOWLEDGE AND SKILLS:**Minimum Requirements:**

- University degree in Social Work, Psychology or related health discipline.
- OR
- College diploma in Social Work or related health discipline.
- Knowledge of and demonstrated experience working with individuals with addictions and concurrent disorders
- Strong interpersonal skills, ability to develop trust with clients
- Understands the importance of confidentiality and the ability to work with tact and discretion
- Be willing to work within the framework of the Haudenosaunee Wellness Model
- Must have a vehicle and a Class G driver's license.

Other Related Skills:

- Strong interpersonal, verbal and written communication skills.
- Ability to develop a trusting relationship with clients and staff through open, honest communication and genuine caring for the client situation.
- Good knowledge of the Six Nations Community organizations and other relevant agencies within County of Brant.
- Willingness to maintain ongoing professional competency.
- Skilled in the use of Microsoft Office and Electronic Medical Records.

IMPACT OF ERROR:

Errors in judgement and in the conduct of duties could lead to loss credibility, poor public relation, confusion, duplication of effort and misinformation being given to the Director of Health Services, Human Services Committee, Six Nations Elected Council, Government Agencies and the public.

CONTROL:

Guiding principles set by Health Services Department and Six Nations Elected Council. Works within the administrative policies and procedures established by the Six Nations Elected Council for the Health Services Department and other legislation provided by the respective governments.



APPLICATION FOR EMPLOYMENT
With the Six Nations Council

PART I GENERAL INFORMATION

Application for: (Job Title)			Closing Date:		
Name of Applicant:	First Name	Initial	Last Name	Band & Number(if applicable)	
Mailing Address (R.R.#, Blue # & Address)			Home Phone.	Alternate Phone No.	
City or Town or Village	Province	Postal Code		Email Address	
<p>Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply, applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations Community. Based on the need to provide qualified professional services only those applicants meeting the minimum requirements will be invited for an interview.</p>					
Do you have specific needs to be accommodated? If so, in what manner?	Do you have the valid required license(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a valid First Aid/CPR Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you had WHMIS Training? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<p>If you have previously worked for Six Nations Council, please answer the following:</p> <p>Length of time worked _____ Months _____ Year(s) Dates Employed: _____</p> <p>Reason for Leaving _____</p>					
<p>Permission for GREAT to keep a copy of application to assist in seeking/obtaining employment. <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Have you ever been convicted of a criminal offence for which a pardon has not been granted? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Do you wish to work <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary/Casual</p> <p>Some positions may require a medical examination as it pertains to the position and will be requested if you are the successful candidate. Would this present a problem for you? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>					

PART II EDUCATION

Year Last Attended	Level Completed	Secondary School					College or University					Graduate or Professional				
		9	10	11	12	13	1	2	3	4	5	1	2	3	4	5
Certificates, Diplomas, Degrees obtained																
Course of Study Taken																
List any specialized Training, Apprenticeship Skills, Awards, Professional Designations, and other Education																

PART III WORK HISTORY

I Present or Last Employer	Address:
Type of Business:	Telephone Number:
Your Job Title:	Period Employed:
Name & Title of Immediate Supervisor:	Your reason for Leaving:
Briefly describe your Duties & Responsibilities:	

II Previous Employer	Address:
Type of Business:	Telephone:
Your Job Title:	Period Employed:
Name & Title of Immediate Supervisor:	Your reason for Leaving:
Briefly describe your Duties & Responsibilities:	

III Previous Employer:	Address:
Type of Business:	Telephone Number:
Your Job Title:	Period Employed:
Name & Title of Immediate Supervisor:	Your reason for Leaving:
Briefly describe your Duties & Responsibilities:	

We will be contacting your present and any previous employers listed for a reference check. Besides your Immediate Supervisor who else should we ask to speak with? (List name, job title & phone number)	
1. _____	
2. _____	

****PLEASE READ CAREFULLY****

YOU ARE REQUIRED TO PROVIDE PROOF OF YOUR EDUCATIONAL QUALIFICATIONS AS IT PERTAINS TO THE JOB DESCRIPTION. PLEASE ATTACH A COPY OF YOUR DIPLOMA, DEGREE, CERTIFICATE OR TRANSCRIPT WITH YOUR COVERING LETTER, RESUME AND APPLICATION FORM

By signing this application you are consenting for this employer to contact your previous employers for references.

Authorization:

I have completed this application to the best of my ability and the foregoing statements are correct to the best of my knowledge. I do understand that any misrepresentation may disqualify me from employment or be cause for dismissal. If I am hired, I shall abide by all policies and procedures of the Six Nations Council which includes serving an initial probationary period.

Applicant's Signature

Date