



File Number: 6004-8-70

EMPLOYMENT OPPORTUNITY

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JUN 04 2019

Competition #: HQO-18-070

Open to: This Category II position is open to all interested parties.

Programs Development Manager
Non-Public Funds
Military Family Services Division
Headquarters - Ottawa
Permanent Full Time Position

Who We Are:

CFMWS is committed to enhancing the morale and welfare of the military community, ultimately contributing to the operational readiness and effectiveness of the Canadian Armed Forces (CAF). We pride ourselves on being part of the Defence Team. For more information on who we are, please visit us at www.cfmws.com.

Job Summary:

Under the direction of the Senior Manager, Resilience and Engagement, Strategic Program Development, the Programs Development Manager develops, reviews, plans, manages and coordinates the implementation of programs, policies and procedures. She/He manages programs. She/He acts as an advisor to project teams for the development of new service/support programs. She/He coordinates the review of Quality of Life/Military Family Services (QOL/MFS) and Canadian Forces (CF) family-related policies to ensure consistency. She/He provides advice and guidance on program and policy issues.

Qualifications:

Master's degree in Social Work, Family Studies or a related field AND some years of experience in social research, program and community development in the not-for-profit/volunteer sector, or a related field
OR

Bachelor's degree in Social Work, Family Studies or a related field AND several years of experience in social research, program and community development in the not-for-profit/volunteer sector, or a related field

Language requirement: English or French Essential

Experience Requirements:

- In developing, interpreting and implementing policies and procedures
- In developing and implementing family related programs
- In social policy analysis
- In planning, organizing and managing data collection
- In statistical analysis
- In project management
- In planning and conducting presentations, workshops and briefing sessions
- In negotiating and managing contracts

Benefits Available:

Competitive Benefits including Defined Benefit Pension Plan & Savings plans (TFSA, RRSPs), Educational Assistance, Fitness facility, CANEX Privileges.

Posted / Affiché le : 4 June 2018 / 4 juin 2018

Expires / Date de clôture : 15 June 2018 / 15 juin 2018



Salary: \$65,550 - \$77,130 per annum

Relocation: Relocation benefits will not be provided

Security: Reliability Status

NPF employees must demonstrate the following shared competencies: client service, organizational knowledge, communication, innovation, teamwork and leadership.

Employment Equity: NPF is strongly committed to building a skilled and diverse workforce reflective of Canadian society. Therefore we promote employment equity and encourage candidates to voluntarily self-identify on their application if they are members of a designated group (i.e. a woman, an Aboriginal person, a person with a disability or a visible minority).

Start Date: 3 July 2018

Posting Date: 4 June 2018

Application Deadline: 23:59 hrs Pacific Time on 15 June 2018

Application Submission: Submit resume to NPF HR Office quoting competition # HQO-18-070. Email: recruiting@cfmws.com or online: www.cfmws.com.

We thank all applicants in advance for their interest in this position, however, only those selected for an interview will be contacted.