

DEC 19 2017

FACILITY SERVICES
Campus Services Building
1280 Main Street West
Hamilton, Ontario, Canada

Phone: 905.525.9140 Ext. 24740 Fax: 905.572-6990

McMaster University is a world renowned University known for our research intensity and excellent work environment. We were recently named the 8<sup>th</sup> most research intensive University in Canada, and one of Hamilton-Niagara's Top Employers for 2017.

University President Patrick Deane notes that: "Our people are truly our greatest asset – they are the reason for the University's success."

# How would you like to be a part of this world-class team contributing to a brighter world?

If you think you have what it takes to contribute to our success, we invite your application for the following positions.

# **CLEANERS & CASUAL CLEANERS**

Job	Cleaner	Casual Cleaner
Location	McMaster University, 1280 Main St. W., Hamilton	
Job Type	Continuing	
Regular/Temporary	Regular	
Department	Housing Residences Maintenance	
Salary Range	\$18.73 - \$18.73 (hourly) and shift premium pay as applicable	
Hours per Week	40	24 - 40
Schedule	Sunday to Thursday; 11:30pm to 8:00am	As needed
Education Level	Ontario Post-Secondary Diploma or equivalent is required. Must demonstrate the ability to speak, understand and read English.	



Phone: 905.525.9140 Ext. 24740 Fax: 905.572-6990

# **Job Description Summary**

- Cleaning classrooms, labs, offices, washrooms, residences etc. in a specified area.
- Floor maintenance including sweeping, mopping, spray buffing, waxing etc.
- General cleaning includes dusting, extended washing
- Light moving of furniture and equipment.
- Waste disposal and collection.
- Responsible for unlocking and locking buildings on campus.
- Respond to calls in a timely fashion for emergency cleaning.
- Follow prescribed work schedules and understand verbal and written instructions.

## **Skills and Abilities**

- Ability to multi-task and work under pressure.
- Must understand the concept of customer service and deliver on it.
- Must have good verbal and written communication skills.
- Must be able to work independently, show initiative and demonstrate a willingness to learn.
- Ontario Class "G" license in good standing would be an asset
- Ability to demonstrate the departmental values of Teamwork, Respect, Accountability, Integrity, Trust and Perseverance

FACILITY SERVICES
Campus Services Building
1280 Main Street West
Hamilton, Ontario, Canada
18S 4M3

Phone: 905.525.9140 Ext. 24740 Fax: 905.572-6990

### **How To Apply**

To apply for this job, please email, mail, or fax your application to:

#### Steve Harrison, Residence Custodial Coordinator

Housing and Conference Services Brandon Hall Room 105C McMaster University 1280 Main Street West Hamilton, Ontario L8S 4K1

Email: sharris@mcmaster.ca

Fax: 905-529-3319

If you require any form of accommodation throughout the recruitment and selection process, please contact the Human Resources Service Centre at ext. 222-HR (27482).

### **Employment Equity Statement**

In keeping with its Statement on Building an Inclusive Community with a Shared Purpose, McMaster University strives to embody the values of respect, collaboration and diversity, and has a strong commitment to employment equity. The diversity of our workforce is at the core of our innovation and creativity and strengthens our research and teaching excellence. The University seeks qualified candidates who share our commitment to equity, diversity and inclusion. While all qualified candidates are invited to apply, we particularly welcome applications from women, persons with disabilities, First Nations, Métis and Inuit peoples, members of visible minorities, and LGBTQ+ persons. Job applicants requiring accommodation to participate in the hiring process should contact the Human Resources Service Centre at 905-525-9140 ext. 222-HR (22247) or the Faculty of Health Sciences Human Resources office at ext. 22207 to communicate accommodation needs.