



File Number: 6004-8

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**EMPLOYMENT OPPORTUNITY**

**Competition: # BDN-17-058**

**Open to:** This Category I unionized position is open to all interested parties. Preference will be granted in accordance with the Collective Agreement for the UFCW bargaining unit for Category I NPF employees at CFB Borden.

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**Bar Supervisor**  
Mess  
CFB Borden  
Permanent, full-time

**Who We Are:** CFMWS is committed to enhancing the morale and welfare of the military community, ultimately contributing to the operational readiness and effectiveness of the Canadian Armed Forces (CAF). We pride ourselves on being part of the Defence Team. For more information on who we are, please visit us at [www.cfmws.com](http://www.cfmws.com).

**Job Summary:** Under the supervision of the Mess Manager, the incumbent plans, organizes, staffs and directs all bar activities and events according to established policies and regulations; organizes and supervises private functions, as required; organizes and supervises mess dinners and military functions, as required; trains and supervises employees; prepares employee work schedules and enters hours into the applicable payroll program as required; monitors and orders liquor and bar supplies.

**Qualifications:**

College diploma or certificate in Hospitality or Food Management, or related field AND some years of experience in hospitality, food and beverage sector

OR

High school diploma AND several years of experience in beverage sector or a related field AND

Must be of legal age to serve alcohol in Ontario (18)

Responsible beverage service certification, an asset

Valid driver's license, an asset

**Language requirement:** English Essential, Bilingual an asset

<b>French Language Proficiency (Bilingual an asset)</b>	
Reading Comprehension	2
Written expression	2
Oral interaction	2

Level: N/A(No proficiency), 1(Basic), 2(Functional), 3(Advanced), 4(Professional)

**Experience Requirements:**

- In bar operations
- In budget administration
- In cash handling
- In inventory control

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- In personnel administration
- In event planning and organizing
- In using software for word processing, spreadsheets, presentations, databases, e-mail, and Internet browsing

**Benefits Available:**

- Competitive Benefits Plan including (health, dental, vision, group life insurance, sick leave, long-term disability (LTD), accidental death and dismemberment (AD&D)
- Defined Benefit Pension Plan
- Savings plans (TFSA, RRSPs)
- Educational Assistance
- Accessible facilities on base (i.e. Fitness facility, Swimming pool, etc),
- CANEX Privileges
- Employee and Family Assistance Program (EFAP)

**Salary:** \$13.16/hr - \$18.89/hr

**Security:**

- Reliability Status

NPF employees must demonstrate the following shared competencies: client service, organizational knowledge, communication, innovation, teamwork and leadership.

Employment Equity: NPF is strongly committed to building a skilled and diverse workforce reflective of Canadian society. Therefore, we promote employment equity and encourage candidates to voluntarily self-identify on their application if they are members of a designated group (i.e. a woman, an Aboriginal person, a person with a disability or a visible minority).

**Start Date:** as soon as possible

**Posting Date:** 28 November 2017

**Application Deadline:** 23:59 hrs Pacific Time on 11 December 2017

Application Submission: Submit resume to NPF HR Office quoting competition # BDN-17-058. Email: [BordenRecruiting@cfmws.com](mailto:BordenRecruiting@cfmws.com) or online: [www.cfmws.com](http://www.cfmws.com).

**We thank all applicants in advance for their interest in this position, however, only those selected for an interview will be contacted.**