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**JOB POSTING
HEAD CARETAKER
PERMANENT FULL TIME POSITION
DEPARTMENT OF TECHNICAL SERVICES**

Salary Level: DS9 \$45,873.58-\$47,708.52

POSITION SUMMARY:

Under the supervision of the Senior Maintenance Manager, the incumbent is responsible for the upkeep and maintenance of all assets defined and under the care of assigned MCA assets.

QUALIFICATIONS:

- Two year College diploma in related field
OR
- Certification in related trades field ie: Building Systems Maintenance Certificate:
- Minimum five (5) years' experience in related trade work, building systems maintenance, building systems technician's field with equivalent knowledge and experience with skilled trades and disciplines in a variety of fields ie: carpentry, plumbing, electrical, refrigeration, heating, construction, etc.:
- Certification or ability to be certified within specific timeframes for WHMIS and other related training.

All interested applicants must submit a letter of interest, resume, and copies of all certificates/diplomas along with three references submitted on a consent to release reference check form (Contact Human Resources) along with a copy of a valid driver's license **no later than 4:00 p.m., Thursday, December 7, 2017 to;**

**Shayleen Thompson, HR Staffing Officer
Administration Building # 1
Akwesasne, Quebec
H0M 1A0
(613) 575-2250, ext. 2150
E-mail: shayleen.thompson@akwesasne.ca**

- Applicants must clearly outline that they meet the qualification requirements on their resume.
- Native preference in hiring.
- As a requirement of employment all applicants must have a Canadian Social Insurance Number.
- A criminal records check is mandatory.
- An eligibility list will be created for one year.
- Must have a valid drivers' license.
- **Only those selected for further screening or an interview will be contacted.**