



Dnaagdawenmag Binnoojiiyag
CHILD & FAMILY SERVICES

Dnaagdawenmag Binnoojiiyag Child & Family Services

517 Hiawatha Line
Hiawatha First Nation, ON
K9J 0E6

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Employment Opportunity IN HOUSE LEGAL COUNSEL (DBCFS Hiawatha Office)

Purpose of the Position:

To ensure the provision of expert legal services to the Agency, to manage the Legal Services Department, to represent the Agency in court applications under the Child and Family Services Act and Young Offenders Act and to provide legal advice to Agency staff as required.

Responsibilities:

- Manages the Legal Services Department for the Agency including assignment of court cases to outside counsel as required, and ensure consistency in the provision of legal services for the Agency.
- Advises the Executive Director on whether to proceed with a court application on an apprehension, while understanding the final decision rests directly with the Executive Director.
- Acts as legal resource person for consultation, with social workers and administration with respect to The Child and Family Services Act and other legislation affecting children. On occasion may represent the Agency in court on Young Offenders Act cases.
- Represents DBCFS on the Child Abuse Review Team.
- Liaises on an ongoing basis with the Ministry of Children and Youth Services, Ministry of Community and Social Services, the Official Guardian, the Ministry of the Attorney General, the Judiciary, the Ontario Association of Children's Aid Societies, Association of Native Child and Family Services Agencies of Ontario, and the court service personnel of other societies for the purpose of clarifying existing child welfare legislation and/or policy.
- Notarizes and commissions documents.
- Other related duties as may be assigned by the Executive Director.

Education and Experience:

- Bachelor's Degree, LL.B. or Juris Doctor plus one year of articling and six months bar admission courses, combined with a minimum of two to three years' experience in litigation and in Family Law with some exposure to Child Welfare Law.
- A solid understanding of and sensitivity to the experiences of First Nations and Indigenous peoples in Canada, and the impact of the legacy of Residential Schools and the "Sixties Scoop" upon them is essential.

Accountabilities:

- The incumbent is directly accountable for the development and implementation of effective legal services to the Agency; for developing and implementing procedures for court services and providing input into the legal ramifications of policies and procedures developed in all areas of the Agency's function. The incumbent is also accountable for developing and implementing a staff training program relative to court and legal services for the Agency.
- The employee is required to provide their own vehicle for use on the job, and also provide DBCFS with evidence of your valid Ontario Driver's License and of PL & PD insurance coverage for at least \$2,000,000.00, which must include coverage for the transportation of children.

Work/Knowledge Requirements:

- Sound knowledge of child welfare legislation and all other legislation relating to children, eg. Young Offenders Act, Children's Law Reform Act, and all regulations for the said legislation.
- Good working knowledge of the child welfare system and some knowledge of basic social work practice and theory.
- Good working knowledge of services and facilities available to and used by the Agency and its clients (eg. mental health services, treatment facilities, correctional system for young offenders).
- Management skills to manage Legal Services function, including assignment of court cases and delegation of work to support staff, ensuring consistency in the provisions of legal services and ensuring necessary policies and procedures are in place and up-to-date.
- Provide an acceptable CPIC with VPSS.

Salary Range: \$101,774 - \$120,000

Closing Date: Open until filled – First Screening, December 1@noon.
Incomplete applications will not be considered.
Only those selected will be contacted for an interview.

Please send:

- Application for Employment (available at www.binnoojiiyag.ca), Please indicate preferred location in your application
- Cover letter and Resume (include 3 work related references)

Cheryl Benstead, Recruiting and Training Coordinator
Dnaagdawenmag Binnoojiiyag Child & Family Services,
517 Hiawatha Line,
Hiawatha First Nation, ON
K9J 0E6
Fax: 705-295-7137
Email: careers@binnoojiiyag.ca

Notes:

1. Persons of Aboriginal ancestry and members of DBCFS First Nations are encouraged to apply.
2. For a full job description and any questions please email: careers@binnoojiiyag.ca